

Membuat Akun dan Pendaftaran

Opsi 1: Membuat akun terlebih dahulu

Buat akun di <http://semnas.mesin.pnj.ac.id/seminar/index.php/semnas/SNTM20/user/account>

Profile

Username*	<input type="text"/>	
		The username must contain only lowercase letters, numbers, and hyphens/underscores.
Password*	<input type="password"/>	
		The password must be at least 6 characters.
Repeat password*	<input type="password"/>	
Salutation	<input type="text"/>	
First name*	<input type="text"/>	
Middle name	<input type="text"/>	
Last name*	<input type="text"/>	
Initials	<input type="text" value="Joan Alice Smith = JAS"/>	
Gender	<input type="text" value="▼"/>	
Affiliation*	<input type="text"/>	
Signature	<input type="text"/>	
Email*	<input type="text"/>	

Masukan data yang wajib diisi

- Username, tulis username yang anda inginkan. Username hanya bisa terdiri dari huruf kecil, angka, tanda hyphen “-” dan underscore “_”
- password, minimal 6 karakter
- repeat password, sama dengan password
- First Name, tuliskan nama depan
- Last Name, tuliskan nama belakang. Jika hanya terdiri dari satu nama, misalkan “Andrei”, maka pada Last name tuliskan juga “Andrei”
- Affiliation, tuliskan instansi tempat anda bekerja atau berkuliah saat ini.
- Mailing address, alamat kantor atau perguruan tinggi
- Country, negara tempat kantor atau perguruan tinggi berada

Pada bagian bawah

Confirmation

Create account as

Send me a confirmation email including my username and password

Reader: Notified by email on publication of presentations.

Author: Able to submit items to the conference.

* Denotes required field

Confirmation Create account as

- Ceklis: send me a confirmation email including my username and password, jika anda ingin dikirim email notifikasi.
- Ceklis: reader, jika anda hanya sebagai peserta non pemakalah
- Ceklis: Author, jika anda sebagai peserta umum/mahasiswa

Lalu klik Create

Jika sukses anda akan masuk ke halaman seperti ini

The screenshot shows a web browser window with the URL `semnas.mesin.pnj.ac.id/seminar/index.php/semnas/SNTM19/user`. The page header includes the logo of Mechanical Engineering PNJ and the title "SEMINAR NASIONAL TEKNIK MESIN". A navigation menu contains links for HOME, ABOUT, USER HOME, SEARCH, CURRENT CONFERENCES, and ARCHIVE. The breadcrumb trail is "Home > Seminar Nasional Teknik Mesin 2019 > User Home". The main content area is titled "User Home" and includes a link for "Seminar Nasional Teknik Mesin" and "Seminar Nasional Teknik Mesin 2019". Under the "My Account" section, there are links for "Edit My Profile", "Change My Password", and "Log Out".

Opsi 2: Registrasi Langsung

Buka halaman

<http://semnas.mesin.pnj.ac.id/seminar/index.php/semnas/SNTM20/schedConf/registration>

Pilih Tipe registrasi

Registration

REGISTRATION TYPE	COST
Peserta Pemakalah	<input checked="" type="radio"/> 150000.00 IDR (Closes 2020-10-16)
Dosen, Peneliti, Praktisi industri, Pengusaha, mahasiswa, dll.	
Biaya Rp 150.000,00 (Seratus Lima Puluh Ribu Rupiah)	

Lalu Klik Tombol Register

Buat akun di <http://semnas.mesin.pnj.ac.id/seminar/index.php/semnas/SNTM20/user/account>

Profile

Username*
The username must contain only lowercase letters, numbers, and hyphens/underscores.

Password*
The password must be at least 6 characters.

Repeat password*

Salutation

First name*

Middle name

Last name*

Initials Joan Alice Smith = JAS

Gender

Affiliation*

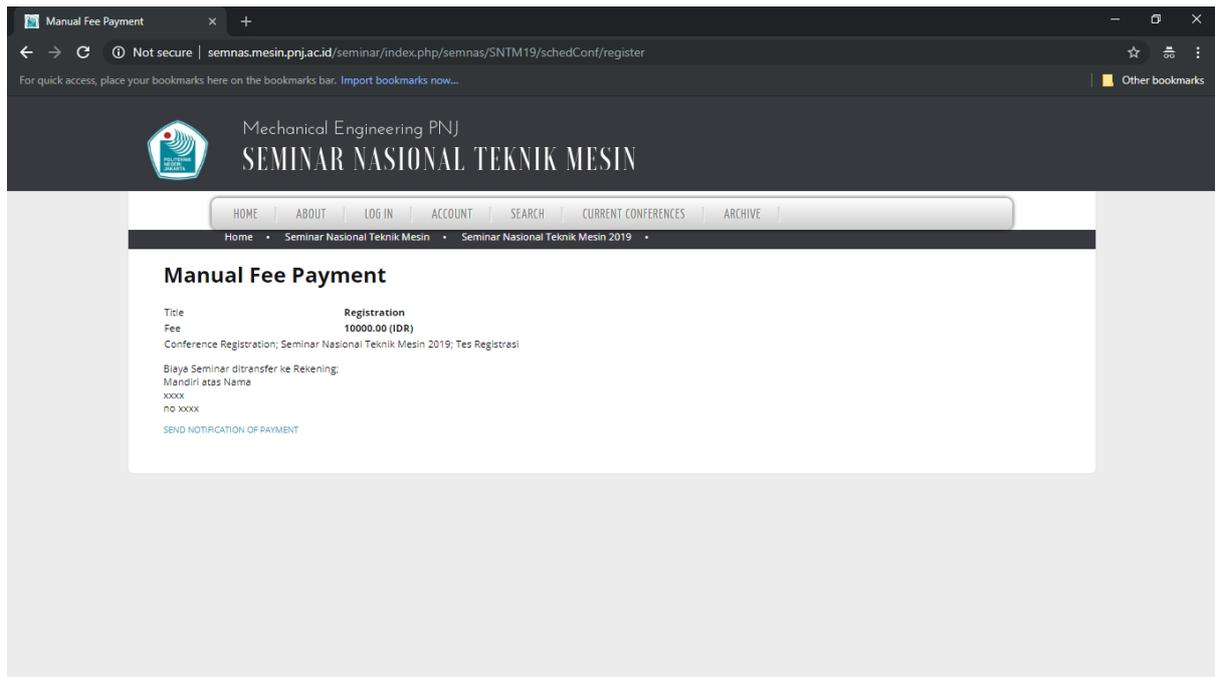
Signature

Email*

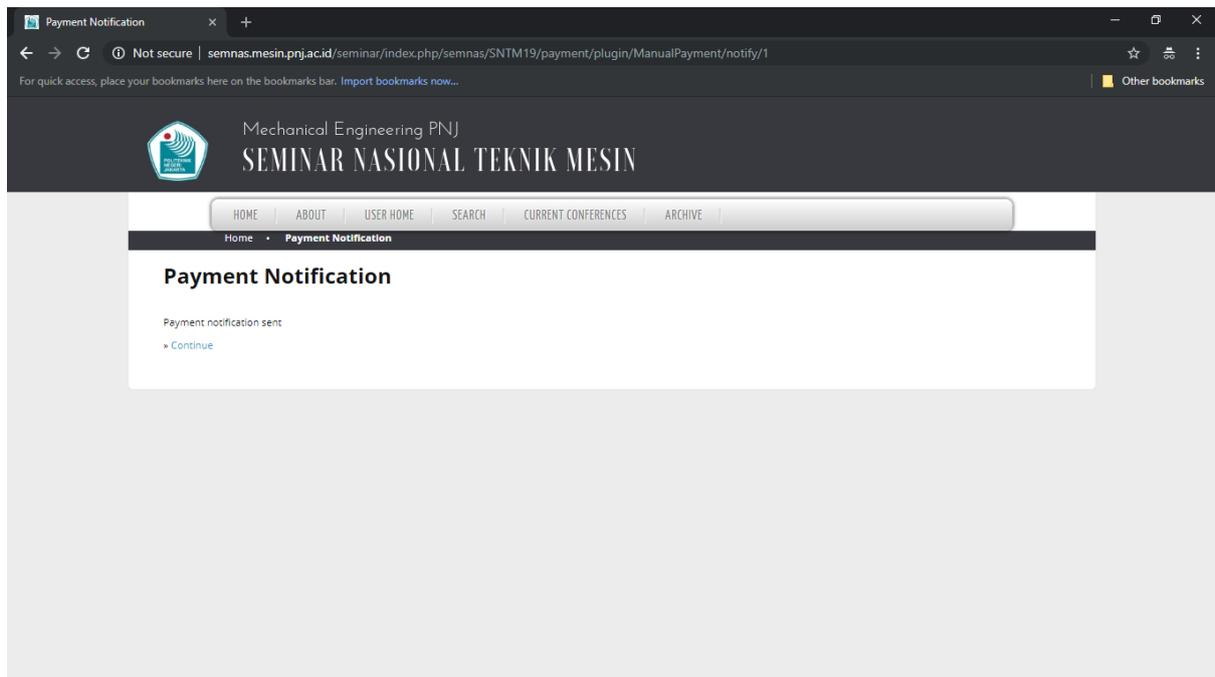
Masukan data yang wajib diisi

- Username, tulis username yang anda inginkan. Username hanya bisa terdiri dari huruf kecil, angka, tanda hyphen “-” dan underscore “_”
- password, minimal 6 karakter
- repeat password, sama dengan password
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- Last Name, tuliskan nama belakang. Jika hanya terdiri dari satu nama, misalkan “Andrei”, maka pada Last name tuliskan juga “Andrei”
- Affiliation, tuliskan instansi tempat anda bekerja atau berkuliah saat ini.
- Mailing address, alamat kantor atau perguruan tinggi
- Country, negara tempat kantor atau perguruan tinggi berada

Akan muncul halaman pembayaran



Lakukan pembayaran sesuai dengan jumlah yang diminta. Bukti pembayaran harap dikirimkan secara manual melalui email ke: humas.semnas@mesin.pnj.ac.id. Jika sudah melakukan pembayaran Klik: send notification payment



Lalu klik: Continue

Maka akan muncul tampilan halaman berikut

Mechanical Engineering PNJ
SEMINAR NASIONAL TEKNIK MESIN

HOME ABOUT USER HOME SEARCH CURRENT CONFERENCES ARCHIVE

Home • Seminar Nasional Teknik Mesin • **Seminar Nasional Teknik Mesin 2019**

Seminar Nasional Teknik Mesin 2019

Politeknik Negeri Jakarta
August 7, 2019 - August 8, 2019

Conference Information

- » Registration

Masuk ke User Home dengan cara memilih menu di atas



Jika sukses anda akan masuk ke halaman user seperti gambar di bawah

Mechanical Engineering PNJ
SEMINAR NASIONAL TEKNIK MESIN

HOME ABOUT USER HOME SEARCH CURRENT CONFERENCES ARCHIVE

Home • Seminar Nasional Teknik Mesin 2019 • **User Home**

User Home

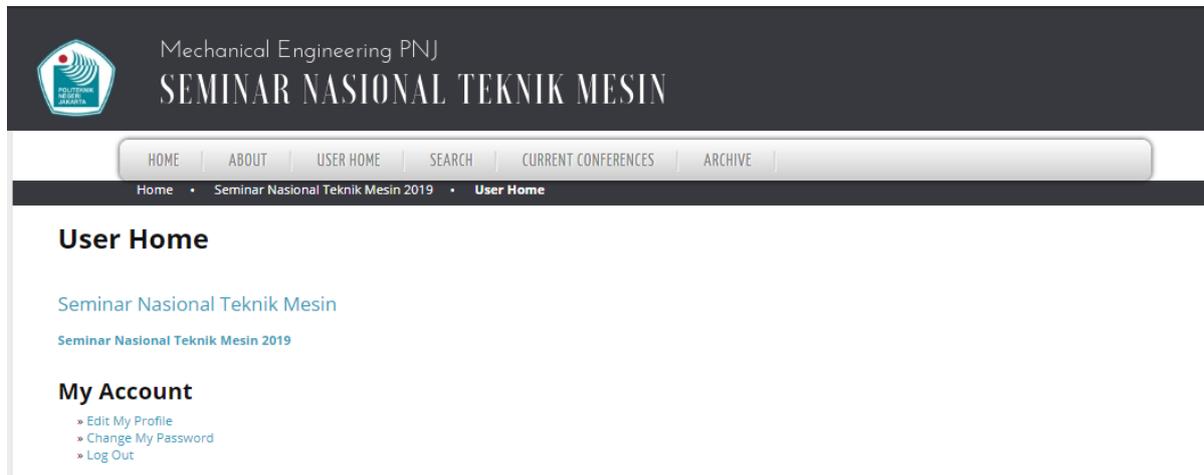
Seminar Nasional Teknik Mesin
Seminar Nasional Teknik Mesin 2019

My Account

- » Edit My Profile
- » Change My Password
- » Log Out

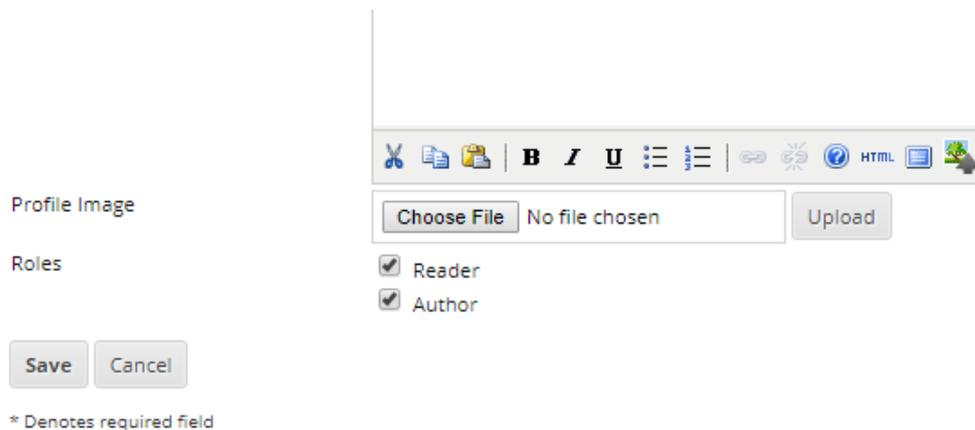
Submit Makalah

Pastikan anda memiliki role sebagai author. Untuk mengeceknya masuk pada halaman Edit My profile



The screenshot shows the 'User Home' page. At the top, there is a dark header with the logo of Institut Teknologi Sepuluh Nopember (ITS) and the text 'Mechanical Engineering PNJ' and 'SEMINAR NASIONAL TEKNIK MESIN'. Below the header is a navigation bar with links: HOME, ABOUT, USER HOME, SEARCH, CURRENT CONFERENCES, and ARCHIVE. A breadcrumb trail below the navigation bar reads: Home • Seminar Nasional Teknik Mesin 2019 • User Home. The main content area is titled 'User Home' and contains a link for 'Seminar Nasional Teknik Mesin' and 'Seminar Nasional Teknik Mesin 2019'. Under the heading 'My Account', there are three links: 'Edit My Profile', 'Change My Password', and 'Log Out'.

Ceklis pada bagian author,



The screenshot shows the 'Edit My Profile' form. It features a rich text editor with a toolbar containing icons for text formatting (bold, italic, underline, bulleted list, numbered list), linking, unlinking, undo, redo, HTML source, and image insertion. Below the editor is a file upload section with a 'Choose File' button, the text 'No file chosen', and an 'Upload' button. The 'Roles' section has two checked checkboxes: 'Reader' and 'Author'. At the bottom of the form are 'Save' and 'Cancel' buttons. A note at the bottom left states '* Denotes required field'.

Lalu tekan tombol Save

Jika sukses maka tampilan halaman User Home anda akan muncul tombol New Submission

User Home

[Seminar Nasional Teknik Mesin](#)

[Seminar Nasional Teknik Mesin 2019](#)

[» Author](#)

0 Active

[\[New Submission\]](#)

My Account

- [» Edit My Profile](#)
- [» Change My Password](#)
- [» Log Out](#)

Klik pada New Submission

Pilih Conference Track yang sesuai

Seluruh Submission Checklist harus dipilih

Copyright Notice harus dipilih

Conference Track

Select the appropriate track for this submission (see [Track Policies](#)).

Track*

Submission Checklist

Indicate that this submission is ready to be considered by this conference by checking off the following (comments to the director can be added below).

- Segala jenis manuscript yang disubmit belum pernah dipublikasi sebelumnya di seminar/conference/jurnal manapun.
- Manuscript harus dibuat menggunakan software Ms. Word dengan ekstensi file .doc
- Manuscript harus yang dikirimkan harus sesuai dengan panduan yang telah diberikan oleh panitia.
- Semua nama penulis dan afiliasinya harus sudah tercantum dalam manuscript

Copyright Notice

Authors who submit to this conference agree to the following terms:

- a) Authors retain copyright over their work, while allowing the conference to place this unpublished work under a [Creative Commons Attribution License](#), which allows others to freely access, use, and share the work, with an acknowledgement of the work's authorship and its initial presentation at this conference.
- b) Authors are able to waive the terms of the CC license and enter into separate, additional contractual arrangements for the non-exclusive distribution and subsequent publication of this work (e.g., publish a revised version in a journal, post it to an institutional repository or publish it in a book), with an acknowledgement of its initial presentation at this conference.
- c) In addition, authors are encouraged to post and share their work online (e.g., in institutional repositories or on their website) at any point before and after the conference.

- The authors agree to the terms of this Copyright Notice, which will apply to this submission if and when it is published by this conference (comments to the director can be added below).

Comments for Conference Director

Enter text (optional)

Tekan save and continue

Masukkan Full paper Submission File. **Ingat file harus dalam ekstensi .doc dan ukuran file kurang dari 2MB**

Step 2. Uploading the Submission

1. START 2. **UPLOAD SUBMISSION** 3. ENTER METADATA 4. UPLOAD SUPPLEMENTARY FILES 5. CONFIRMATION

To upload a paper to this conference, complete the following steps.

1. On this page, click Browse (or Choose File) which opens a Choose File window for locating the file on the hard drive of your computer.
2. Locate the file you wish to submit and highlight it.
3. Click Open on the Choose File window, which places the name of the file on this page.
4. Click Upload on this page, which uploads the file from the computer to the conference's web site and renames it following the conference's conventions.
5. Once the submission is uploaded, click Save and Continue at the bottom of this page.

Encountering difficulties? Contact [Priadi Mumpuni Adhi](#) for assistance.

Submission File

No submission file uploaded.

Upload submission file No file chosen

Pilih file lalu tekan upload

Tekan save and continue untuk melanjutkan ke prosedur berikutnya

Masukkan nama seluruh penulis yang ada di dalam makalah

Authors

First name*

Middle name

Last name*

Email*

URL

Affiliation

Country

Bio statement (E.g., department and rank)

Yang wajib diisi:

- First name, Nama depan penulis
- Last name, nama belakang penulis. Jika hanya terdiri dari satu nama, misalkan “Andrei”, maka pada Last name tuliskan juga “Andrei”.
- Email

Jika penulis lebih dari satu, maka tambahkan penulis berikutnya dengan menekan tombol Add Author. **INGAT SEMUA PENULIS YANG TERCANTUM DI MAKALAH HARUS DIDAFTARKAN DI HALAMAN INI.**

the Submission | x +

Not secure | semnas.mesin.prj.ac.id/seminar/index.php/semnas/SNTM19/author/submit/3?paperId=75

your bookmarks here on the bookmarks bar. [Import bookmarks now...](#)

Title and Abstract

Title*

Abstract*

Indexing

Provide terms for indexing the submission; separate terms with a semi-colon (term1; term2; term3).

Keywords

Language
English=en; French=fr; Spanish=es. [Additional codes.](#)

Supporting Agencies

Identify agencies that provided funding or support for the work presented in this submission.

Agencies

Masukan Judul dan Abstrak, Mohon Judul tidak ditulis semua dalam huruf kapital, hanya awal kata saja.

Abstrak maksimal terdiri dari 200 kata

Masukkan 3-5 keyword, dan pisahkan masing-masing dengan tanda titik dua/semi colon (“;”)

Languange ganti en menjadi “id”

Klik tombol save and continue

Halaman Supplementary File dapat anda skip, tekan Save and continue

Lalu anda akan masuk ke halaman konfirmasi. Tekan Finish Submission untuk selesai.

Melihat hasil review

Apabila anda sudah mensubmit makalah, maka di halaman User Home anda akan muncul notifikasi ada berapa submission yang aktif. Untuk melihat hasil review klik pada tulisan author

User Home

Seminar Nasional Teknik Mesin

Seminar Nasional Teknik Mesin 2019

» Author

1 Active

[New Submission]

My Account

- » Edit My Profile
- » Change My Password
- » Log Out

Lihat Status di sebelah kanan. Klik pada Status untuk mengetahui detail hasil review.

Active Submissions

ACTIVE | ARCHIVE |

ID	MM-DD SUBMIT	TRACK	AUTHORS	TITLE	STATUS
75	02-08	PP	Mosby	PENGARUH PERPINDAHAN PANAS PADA KASUR	PAPER IN REVIEW: REVISIONS REQUIRED

1 - 1 of 1 Items

Start here to submit a paper to this conference.
STEP ONE OF THE SUBMISSION PROCESS

Lihat pada bagian Director Decision

Submission

Authors	Ted Mosby 
Title	Pengaruh Perpindahan Panas pada Kasur
Track	Perancangan Produk
Director	Super Admin 

Peer Review

Review Version	75-76-1-RV.PDF 2019-02-08
Initiated	2019-02-08
Last modified	2019-02-08
Uploaded file	None
Director Version	None
Author Version	None

Director Decision

Decision	Revisions Required 2019-02-08
Notify Director	 Director/Author Email Record  2019-02-08
Director Version	None
Author Version	None
Upload Author Version	<input type="button" value="Choose File"/> No file chosen <input type="button" value="Upload"/>

Klik pada icon  untuk melihat hasil review. Maka pop-up window baru akan terbuka. Silahkan lakukan perbaikan (jika ada) sesuai dengan hasil review. Upload kembali file makalah perbaikan **(Ingat dalam bentuk dokumen Ms. Word dengan ekstensi .doc)**

Jika sudah ok semua, maka pada bagian Director Decision akan berubah menjadi "Accept Submission"

Director Decision

Decision	Accept Submission 2019-02-08
Notify Director	 Director/Author Email Record  No Comments
Director Version	None
Author Version	None
Upload Author Version	<input type="button" value="Choose File"/> No file chosen <input type="button" value="Upload"/>